

**The Kentucky Board of Licensure and Certification for Dietitians and Nutritionists**  
**Regular Board Meeting**  
**March 30, 2022**  
**10:00 a.m.**

A regular board meeting of the Kentucky Board of Licensure and Certification for Dietitians and Nutritionists was conducted on Wednesday, March 30, 2022 at the Department of Professional Licensing, 500 Mero Street, Frankfort, Kentucky 40601 and via Zoom.

**Members Present**

Lora Arnold Parks  
Lisa Groft; left at 11:57 am  
Rayona Baker  
Nicolle Meade  
Carolyn Hofe  
Ann Simmons

**Department of Professional Licensing**

Kevin Winstead, Commissioner  
Tasha Stewart, Administrative Section Supervisor

**Others Present**

August Pozgay, Public Protection Cabinet Office of  
Legal Services, Board Counsel  
Whitney Duddey, KY Academy of Nutrition &  
Dietetics

---

**Call to Order**

- Chair Parks called the meeting to order at 10:00 a.m.

**Approval of Minutes**

- Chair Parks made a motion to accept the January 26, 2022 meeting minutes as presented. Ms. Meade seconded the motion, carried.

**Board Monthly Financial Report**

- The financial report for January and February 2022 was reviewed by the Board. No action taken.

**D.P.L. (Department of Professional Licensing) Report**

- COVID SOE ended on March 21, 2022. Correspondence will be sent today to all licensees. The temporary telehealth registry will expire on May 15, 2022.
- Commissioner Winstead presented the DPL MOA. Chair Parks made a motion for a roll call to accept the DPL MOA. Ms. Hofe seconded the motion.
  - o Chair Parks – Yes
  - o Ms. Groft – Yes
  - o Ms. Baker – Yes
  - o Ms. Meade – Yes
  - o Ms. Hofe – Yes
  - o Ms. Simmons – Yes
  - o Ms. Gray-Cunningham – Not in attendance
- Each board member will be issued a state government email address to use for all board correspondence.

- IT is unrolling in the next 3-6 months a continuing education function so licensees can upload CE hours/vouchers to their eServices accounts 24/7.
- Meetings will continue in a hybrid fashion – both video and in person.
- HB 188, which amends telehealth laws, was delivered to the Governor for signature.

### **Board Counsel Report**

- Mr. Pozgay addressed the board’s continuing education application process and advised the board will need to review CE applications for board approval. Ms. Hofe made a motion for Counsel to research the regulatory issue of organizations requesting CE approval for upcoming events with the Board. Motion seconded by Ms. Meade, carried.
- Mr. Pozgay addressed a question concerning reinstatement fees. Mr. Pozgay advised two licensees who paid \$50 per year of inactivity when moving from inactive to active status should be refunded for the years of inactivity by the board. Chair Parks made a motion to issue a refund in full, except for the \$50 reinstatement fee, for both licensees. Motion seconded by Ms. Hofe, carried.
- Mr. Pozgay presented the OLS MOA. Ms. Meade made a motion to accept the OLS MOA as presented. Motion seconded by Ms. Hofe, carried.
- Chair Parks made a motion for a roll call to accept the OLS MOA.
  - o Chair Parks – Yes
  - o Ms. Groft – Yes
  - o Ms. Baker – Yes
  - o Ms. Meade – Yes
  - o Ms. Hofe –Yes
  - o Ms. Simmons – Yes
  - o Ms. Gray-Cunningham – Not in attendance

### **Old Business**

- HB 251, the board’s fee increase bill, was delivered to the Governor for signature. Mr. Pozgay recommended a regulations committee be formed to perform a deep dive on possible regulation changes.
- Chair Parks made a motion to establish a standing regulations committee with members Ms. Hofe, Ms. Simmons, and Ms. Meade to provide regulation change suggestions for the board’s review. Motion seconded by Ms. Meade, carried.
- A public hearing will be held on April 25, 2022 for 201 KAR 33:015. Chair Parks made a motion to authorize Counsel to submit a deferral request in the event comments are received before the next board meeting. Motion seconded by Ms. Meade, carried.
- The board reviewed a coalition letter response as drafted by Counsel. Ms. Meade made a motion to send the letter with amendments. Motion seconded by Ms. Simmons, carried.

### **New Business**

- Chair Parks made a motion to enter closed session to include Board Counsel and staff pursuant to KRS 61.815(1) and KRS 61.810(1)(j)(k) to deliberate on individual adjudications to review the matter of an anonymous complaint. Motion seconded by Ms. Groft, carried. The board entered closed session at 11:31 am.
- Chair Parks moved to leave closed session. Motion seconded by Ms. Meade, carried. The board entered regular session at 11:52 am.

- Ms. Groft made a motion for Counsel to draft and issue a letter to the complainant asking they provide additional information within 60 days or the board will dismiss the complaint. Motion seconded by Chair Parks, carried.
- Chair Parks made a motion to authorize board counsel and staff to send any comments received or amendments suggested regarding 201 KAR 33:015 to the regulations committee for review prior to the board meeting or concurrent with the board meeting. Motion seconded by Ms. Hofe, carried.

**Applications**

- The applications committee recommended the following actions:

<b>March D&amp;N Application Review</b>		
<b>Name</b>	<b>License Type</b>	<b>Approved</b>
Abby Tibodeau	Dual	Y
Adrienne Mauri	Dual	Y
Ashley Shedden	Dual	Y
Audrey Judd	Reinstatement	Y; send fee to board review
Bonnie Logdon	Dual	Y
Brianna Lynch	Dual	Y
Brittany Potter	Dual	Y
Carla Aponte	Dual	Y
Connie Ballard	Dual	Y
Douglas Scartelli	Dual	Y
Emily Bundy	Dual	Y
Emily Taylor	Dual	Y
Erin Teague	Dual	Y
Gabrielle Miller	Dual	Y
Jacqueline Jones	Dual	Y
James Stover	Reinstatement	Y
Jennifer Kruchinski	Dual	Y
Jill Tharp	Dual	Y
Joel Hamilton	Dual	Y
Judith Bailey	Dual	Y
Julianne Downes	Dual	Y
Kaela Jackson	Dual	Y
Katie Peterson	Dual	Y
Kenneth Hermansen	Dual	Y
Lauren Kara	Dual	Y
Lindsey Fennelly	Dual	Y
Lindsey Ferguson	Dual	Y
Lori Brown	Dual	Y
Mallie Stewart	Dual	Y
Malorie Sweeney	Dual	Y
Marcy Herbert	Dual	Deferred; BA can approve once docs. Are received
Margaret Curtis	CE App	Y

Marissa Wertheimer	Dual	Y
Mary Anne Sanchez	Dual	Deferred; BA can approve once docs. Are received
Megan Bowman	Nutritionist	Y
Nova Riemer	Dual	Y
Olivia Fagin	Dual	Y
Sandra Burton	Dual	Y
Sara Sweeden	Dual	Y
Sarah Kittle	Dual	Y
Stephanie Lanham	Nutritionist	Y
Susan Messenger	Reinstatement	Y; Send fee to board review
Sydney Griffin	Dual	Y
Tamara Ward	Dual	Y
Taylor Campbell	Dual	Y
Taylor Morris	Dual	Y
Voluntary Faculty Conference	CE App	N; refer to Academy

- Chair Parks made a motion to accept the application recommendations as presented with one amendment to defer consideration of Voluntary Faculty Conference. Motion seconded by Ms. Meade, carried.
- The board reviewed the March 2022 licensure report. No action taken.

**Approval of Per Diem**

- Chair Parks moved and Ms. Hofe seconded to approve per diem for the March 29, 2022 applications meeting for Chair Lora Parks and Ms. Hofe and the March 30, 2022 regular board meeting for Chair Parks, Ms. Simmons, Ms. Hofe, Ms. Meade, Ms. Baker, and Ms. Groft. All being in favor, the motion passed.

**Next Scheduled Meeting**

- The next scheduled board meeting is May 25, 2022 at 10:00 a.m.

**Adjournment**

- Ms. Hofe made a motion to adjourn the meeting. Motion seconded by Ms. Simmons, carried. Meeting adjourned at 12:04 p.m.

*Lora Arnold Parks RDNLDCSG*

Lora Arnold Parks  
Board Chair